UNC ASHEVILLE INVENTION DISCLOSURE FORM

**SUBMIT COMPLETED FORM TO:***
Office of the Provost
ATTN: ELAINE WARREN
CPO #1410
151A PHILLIPS HALL
University of NC at Asheville
Asheville, NC 28804

This form assists UNC Asheville and inventors in determining the ownership interests for technology or items (hereafter “invention”) that may be commercialized or potentially patented. Please complete this form if the inventor reasonably believes that an invention may be commercialized or protected by patent. The most common examples of this are machines or other hardware. Copyright-protected materials, designed for use in or to be used in conjunction with, such a invention should also be separately disclosed.

The authority for this form is UNC Policy 500.2 and the UNC Asheville Copyright Use and Ownership Policy (1103).

Please complete the following information:

Creator(s) of the Invention:

Lead inventor:

Other inventors:

1. Title of invention:

2. Date that the work was conceived (Month, date, year):
3. a. Please provide a detailed technical abstract of your invention. This will be used internally to assist in the evaluation of your invention.

b. Write a brief descriptive abstract of your invention without making an enabling disclosure, or revealing confidential information. (This is not meant to substitute for the detailed description to be provided in #3a). Note: An 'enabling disclosure' is a disclosure containing sufficient information regarding an invention that would enable one skilled in the pertinent art to make and use the invention.

4. Please list any companies that have been contacted to discuss this invention. Include specific individuals, their titles, and contact information if known, as well as any feedback received. For those companies that were contacted, please provide any applicable information:

   a. Please list any companies that should be contacted about licensing and commercializing the invention. Include specific individuals, their titles and contact information if known.

   b. If known, list any manufacturers making comparable equipment or products.

5. What are the advantages of this technology over existing technology? What critical commercial problem does this technology solve?

6. What are possible uses for the invention? In addition to immediate applications, are there other uses that might be realized in the future?

7. When do you think this technology will be ready to be licensed to a company? If not now, why?

8. List laboratory notebooks containing the supporting data, including page numbers.

9. Are experimental data or prototypes available?

10. Are there prior inventions or patents by the innovator(s) on this subject? If yes, please list the below:
11. Are there inventions or patents by other researchers known to the innovator(s) on this subject? If yes, please describe them below:

12. Has the invention been publicly disclosed, either orally or in writing? If yes, please describe where, when, and in what format the disclosure took place.

13. Is a publication or oral disclosure descriptive of the invention planned within the next six months? If the answer to the previous question is “Yes,” please give the dates (estimate, if known) and a description of the planned disclosures, manuscripts, preprints, abstracts, or poster material.

14. Was the invention developed using University resources and/or time? If yes, please describe (such as lab space, university equipment, paid work time, etc.)

15. Have any materials or confidential information belonging to another institution or company been used in the conception or development of the invention?

16. If Yes, please provide a description of the Material or Information. Please also list the Company or University that provided the Material or Information and indicate if a Material Transfer Agreement or Confidentiality Agreement was signed.

17. Does this invention have a software component that was developed at UNC Asheville? If so, please indicate ‘yes’ and also fill out the software disclosure form.

ATTACHMENTS
18. Enclose sketches, drawings, photographs, and other materials that help illustrate the description. (Rough artwork, flow sheets, Polaroid photographs and penciled graphs are satisfactory as long as they tell a clear and understandable story).

FUNDING SOURCES
19. What source(s) of funding was/were used to develop the work and was the work sponsored by industry or State or Federal appropriations? One of the below MUST be completed OR the inventors must specifically indicate that no External Funding was used. (This includes the source(s) of funds for the salary of each inventor).
a. UNC ASHEVILLE RESEARCH FUNDS:
b. NON-FEDERAL SPONSORS:
c. FEDERAL GOVERNMENT SPONSORS:
d. GIFTS/OTHER:

INVENTORS SIGNATURES:

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Signature                        Date

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Signature                        Date

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Signature                        Date

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Signature                        Date

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Signature                        Date

(add additional as needed)